

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE		PAGE OF PAGES 1 5		
2. AMENDMENT/MODIFICATION NO. <div style="text-align: center;">0002</div>			3. EFFECTIVE DATE <div style="text-align: center;">05/09/2000</div>		4. REQUISITION/PURCHASE REQ. NO. <div style="text-align: center;">M-0-M1-BV-00-J01</div>		5. PROJECT NO. (If applicable)	
6. ISSUED BY Internal Revenue Service Constellation Centre 6009 Oxon Hill Road Oxon Hill, MD 20745 Beverly J. Cox			7. ADMINISTERED BY (If other than Item 6) <div style="text-align: center;">20745003</div>		CODE			
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP code) *TO ALL OFFERORS* * * * DC 00000				Vendor ID: 00049740		(X) X		
				9A. AMENDMENT OF SOLICITATION NO. <div style="text-align: center;">TIRNO-00-R-00006</div>				
				9B. DATED (SEE ITEM 11) <div style="text-align: center;">04/14/2000</div>				
				10A. MODIFICATION OF CONTRACT/ORDER NO.				
				10B. DATED (SEE ITEM 13)				
CODE				FACILITY CODE				

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☒ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☒ is not extended.
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:
(a) By completing Items 8 and 15, and returning 4 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS,
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

(X)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14. PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible).

The purpose of this amendment is to: Amend Section B, contract line item 0009, its associated subcontract line items and its corresponding line items in the options years; to amend Section E, provide information relative to FAR Clause 52-219-24 requirements at Paragraph L.6 of the solicitation, and to amend Sections L and M as follows:

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY _____	16C. DATE SIGNED
(Signature of person authorized to sign)		(Signature of Contracting Officer)	

1. Section B is amended to change contract line Item 009 and its subcontract line items and its corresponding line items in the option years as reflected on the attached. For ease of administration, the entire section B is deleted and replaced with the attached Section B pages 2 through 13.

2. Section E, Inspection and Acceptance is amended by adding the following:

“E.2 Acceptance criteria and delivery schedules will be specified in individual task orders.”

3. Reference Section L.6, FAR Clause 52.219-24 SMALL DISADVANTAGED BUSINESS PRARTICIPATION PROGRAM—TARGETS (JAN 1999) The Standard Industrial Classification (SIC) Major Groups determined by the Department of Commerce can be found on the internet at <http://www.arnet.gov/References/sdbadjustments.htm>

4. Paragraph L.13 PROPOSAL is hereby deleted and replaced with the following:

“L.13 PROPOSAL:

(a) Technical - Each offeror may propose on from one to all program areas, which shall include all associated technical competencies identified in C.5.6.A & B. Each program area shall be evaluated according to the factors listed in M.1 below.

(1) The technical proposal being offered shall identify the program area(s), inclusive of all associated technical competencies, and shall articulate the organization's understanding of the work required. Describe your organization's qualifications, knowledge and capabilities for performing or providing the tasks in paragraph C.4.2 of the statement of work for the program area(s) being offered. It is reiterated, any catalog submitted must be cross-referenced to the program area(s) being offered.

(2) Additionally, the proposal must address:

(i) Accreditation from a recognized authority for those program area(s) encompassing all the technical competencies offered.

(ii) The transferability of the credits or certifications of the program areas offered and identification of the accrediting and/or certifying body. Provide your organization's policy statement on transferability that would discuss

criteria, procedures, and reciprocity agreements with certifying bodies and among members of the body, which addresses transferability.

(iii) The credit, certificate, and degree programs currently offered by your organization for those program area(s) and technical competencies identified in response to paragraph L.13(a)(1) above.

(iv) The demonstrated ability to customize your organization's programs offered to meet the needs of the IRS as they relate to the task order activities reflected in paragraph C.4.2 of the SOW.

(v) The current rating or comparative ranking of your organization as determined by the most recent edition/issue of The Gourman Report or U.S. News and World Report.

(vi) A discussion of the technology-mediated instruction delivery platforms currently in operation in your organization and the "stand up" schedule for any platforms planned for implementation during the term of the contract.

(vii) Offeror's proposed use of small disadvantaged businesses in direct or indirect support of this requirement IAW clauses L.5 and L.6 above. This information may be included adjunct to the offeror's subcontracting plan, if required. The subcontracting plan shall be completed by large business offerors only. If offeror is not required to submit a subcontracting plan, please address small disadvantaged business participation separately. The subcontracting plan must be accepted by the Government prior to award, and shall be made a part of any resultant contract. Format for the plan is at Attachment C."

(b) Past Performance - Offerors should submit the following Past Performance Information:

(1) Identify and provide no more than three examples of:

(i) your organization's past performance in each program area offered within the last five years. The examples must be illustrative of the tasks called for by the statement of work. Include the period of performance for each example, a brief description of the work performed, and number of offerors employees assigned by major skill category.

(ii) the past performance of any major subcontractors in the areas for which they will be providing services. Include a brief description of their experience in the services being offered. For purposes of this evaluation, a "major"

subcontractor is one who is anticipated to perform at least 25% of the work under the contract/task orders.

(2) Also furnish the name of no more than three each:

(i) of the offerors' customers in the Government and/or the private sector over the past five years for which the same or similar services were provided, specifically including any similar consortium or partnership arrangements with entities outside the offeror's organization. Include a brief description of the experience and activity with entities outside your organization as it relates to the task activities listed in paragraph C.4.2 of the SOW and program area(s) being offered. Please include period of performance and dollar value.

(ii) of the major subcontractor's customers in the Government an/or the private sector over the past five years for which the same or similar services were provided, specifically including any similar consortium or partnership arrangements. Include a brief description of the experience and activity with entities outside the subcontractor's organization as it relates to the task activities listed in paragraph C.4.2 of the SOW and service being offered. Please include period of performance and dollar value.

(3) Each example of past performance shall include: the name, phone number, e-mail address and fax number, if available, of a customer point of contact for each performance reference. The IRS will contact at random, either in writing or by telephone, exactly three of the customers provided by the offeror for each program area offered to verify past performance using a questionnaire. The offeror shall be solely responsible for assuring the points of contact and their phone and fax numbers are current, complete and accurate in all instances. The IRS shall bear no responsibility to make more than one effort to contact the referenced customer at the phone or fax number provided by the offeror. Offerors should also notify the references that their names have been submitted and that the IRS will be contacting them. Offerors are urged to submit their list of references to the Contracting Officer at FAX # 202-283-1514, within three weeks of downloading or other receipt of the RFP. This submission, prior to proposal submission, will allow the survey process to get underway prior to the RFP closing.

(4) It shall not be the IRS's responsibility to follow up with past performance references who do not respond to our initial attempt to contact them, or for whom the phone or fax number provided by the offeror is inaccurate, incomplete, or outdated. The IRS reserves the right to contact other customers as well at its discretion, and to include the past performance information received as part of its evaluation. Offerors are authorized to provide information on problems encountered on the identified contracts and the offeror's corrective actions.

(c) Pricing

(1) Offerors shall complete the Section B, Supplies or Services and Price/Costs for **each** program area it is offering under technical evaluation factor 1 above. The Offeror shall submit a price for the base year and each of the four option years for every program offered.

(2) Offerors shall propose a single composite hourly rate for all tasks detailed in Section B, inclusive of all Contractor direct, indirect costs and fee(s) for the base year and each option year for each program area offered. For the purposes of evaluating the realism and labor skill of the composite rates, offerors shall include an explanation/ breakdown of how this composite rate was calculated and the qualifications of personnel offered in each rate. This explanation/breakdown shall be separate from the completed Section B and may be in Contractor format.

(3) The offeror shall also include at least one resume for each labor category, which comprises the single rates offered in Section B. At a minimum, include identification of the labor category, education, including degrees, work experience up to ten years. The purpose of the resumes is to ensure that the offeror has sufficient understanding of the work by providing resources with appropriate qualifications. The resumes are for demonstration purposes only. The offeror will not be expected to provide the named personnel for actual performance.

5. Section M, Evaluation Factors for Award, is hereby deleted and replaced with the attached Section M pages 71, 72 and 73.

SECTION B SUPPLIES OR SERVICES AND PRICES/COSTS

B.1 The Contractor shall furnish, in accordance with issued Task Orders, all resources, management, supervision, services and facilities (except as may be expressly set forth in this contract as furnished by the Government) necessary to perform and provide the following items of work in accordance with Section C of the contract:

Base Year

PROGRAM AREA: _____

<u>LINE ITEM</u>	<u>DESCRIPTION</u>	<u>UNIT</u>	<u>EST. QTY</u>	<u>UNIT PRICE</u>	<u>NOT-TO-EXCEED AMOUNT</u>
0001	Task A & Q–Task Order Management (including status reports)	Hr	*	\$_____	\$_____
0002	Task B-Assessment	Hr	*	\$_____	\$_____
0003	Tasks C, D, E, F, L, N and O Analysis, Design, Development, Delivery/Implementation for Customizing Existing IRS or Contractor Courses(includes facilities & use of delivery platforms)				
0003AA	Classroom	Hr	*	\$_____	\$_____
0003AB	IVT	Hr	*	\$_____	\$_____
0003AC	CBT	Hr	*	\$_____	\$_____
0003AD	WBT	Hr	*	\$_____	\$_____
0004	Tasks C, D, E, F, L, N, O -Analysis, Design, Development, Delivery/ Implementation for New Courses (includes facilities & use of delivery platforms)				
0004AA	Classroom	Hr	*	\$_____	\$_____
0004AB	IVT	Hr	*	\$_____	\$_____
0004AC	CBT	Hr	*	\$_____	\$_____
0004AD	WBT	Hr	*	\$_____	\$_____

<u>LINE ITEM</u>	<u>DESCRIPTION</u>	<u>UNIT</u>	<u>EST. QTY</u>	<u>UNIT PRICE</u>	<u>NOT-TO-EXCEED AMOUNT</u>
Base Year					
PROGRAM AREA: _____ Continued					
005	Task F, N, O, L-Deliver/Implement (COTS Only (includes facilities & use of delivery platforms) See Para B.3c		NTE 15 courses		\$_____
0005AA	Commercial-Off-the-Shelf (COTS) Course (Classroom) Min Students_____	Ea	5 _____%		\$_____
0005AB	COTS CBT Min Students_____	Ea	5 _____%		\$_____
0005AC	COTS WBT Min Students_____	Ea	5 _____%		\$_____
0006	Task G, H, J-Validation, Evaluation Research & Special Studies				
0006AA	Level 1 Evaluation	Hr	*	\$_____	\$_____
0006AB	Level 2 Evaluation	Hr	*	\$_____	\$_____
0006AC	Level 3 Evaluation	Hr	*	\$_____	\$_____
0006AD	Level 4 Evaluation	Hr	*	\$_____	\$_____
0007	Task I-Consultation				
0007AA	Consultation-Executive	Hr	*	\$_____	\$_____
0007AB	Consultation-Non-Executive	Hr	*	\$_____	\$_____
0008	Task K-Coaching, Mentoring				
0008AA	Coaching, Mentoring-Executive	Hr	*	\$_____	\$_____
0008AB	Coaching, Mentoring-Non-Executive	Hr	*	\$_____	\$_____
0009	Task M – Instructor/Faculty Training (See Para B.3.e)		NTE 25 courses		
0009AA	Instructor/Faculty Training (Technology MediatedCourses) Min Students _____	Course 15		\$_____	\$_____

<u>LINE ITEM</u>	<u>DESCRIPTION</u>	<u>UNIT</u>	<u>EST. QTY</u>	<u>UNIT PRICE</u>	<u>NOT-TO-EXCEED AMOUNT</u>
Base Year					
PROGRAM AREA: _____		Continued			
0009AB	Instructor/Faculty Training (Classroom Courses) Min Students _____	Day	50	\$ _____	\$ _____
0010	Task P-Procedural Guides	Page	*	\$ _____	\$ _____
0011	Travel	Lot	1	N/A	\$ 20,000
0012	Other Direct Costs	Lot	1	N/A	\$ 35,000
SUBTOTAL					\$ _____
First Option Year					
PROGRAM AREA: _____					
0013	Task A & Q-Task Order Management (including status reports)	Hr	*	\$ _____	\$ _____
0014	Task B-Assessment	Hr	*	\$ _____	\$ _____
0015	Tasks C, D, E, F, L, N and O Analysis, Design, Development, Delivery/Implementation for Customizing Existing IRS or Contractor Courses(includes facilities & use of delivery platforms)				
0015AA	Classroom	Hr	*	\$ _____	\$ _____
0015AB	IVT	Hr	*	\$ _____	\$ _____
0015AC	CBT	Hr	*	\$ _____	\$ _____
0015AD	WBT	Hr	*	\$ _____	\$ _____
0016	Tasks C, D, E, F, L, N, O -Analysis, Design, Development, Delivery/ Implementation for New Courses (includes facilities & use of delivery platforms)				
0016AA	Classroom	Hr	*	\$ _____	\$ _____
0016AB	IVT	Hr	*	\$ _____	\$ _____

<u>LINE ITEM</u>	<u>DESCRIPTION</u>	<u>UNIT</u>	<u>EST. QTY</u>	<u>UNIT PRICE</u>	<u>NOT-TO-EXCEED AMOUNT</u>
First Option Year					
PROGRM AREA; _____ Continued					
0016AC	CBT	Hr	*	\$ _____	\$ _____
0016AD	WBT	Hr	*	\$ _____	\$ _____
0017	Task F, N, O, L-Deliver/Implement OCOTS Only (includes facilities & use of delivery platforms) See Para B.3c		NTE 15 courses		\$ _____
0017AA	Commercial-Off-the-Shelf (COTS) Course (Classroom) Min Students _____	Ea	5 _____%		\$ _____
0017AB	COTS CBT Min Students _____	Ea	5 _____%		\$ _____
0017AC	COTS WBT Min Students _____	Ea	5 _____%		\$ _____
0018	Task G, H, J-Validation, Evaluation Research & Special Studies				
0018AA	Level 1 Evaluation	Hr	*	\$ _____	\$ _____
0018AB	Level 2 Evaluation	Hr	*	\$ _____	\$ _____
0018AC	Level 3 Evaluation	Hr	*	\$ _____	\$ _____
0018AD	Level 4 Evaluation	Hr	*	\$ _____	\$ _____
0019	Task I-Consultation				
0019AA	Consultation-Executive	Hr	*	\$ _____	\$ _____
0019AB	Consultation-Non-Executive	Hr	*	\$ _____	\$ _____
0020	Task K-Coaching, Mentoring				
0020AA	Coaching, Mentoring-Executive	Hr	*	\$ _____	\$ _____
0020AB	Coaching, Mentoring-Non-Executive	Hr	*	\$ _____	\$ _____
0021	Task M – Instructor/Faculty Training (see Para B.3.e)	NTE	25		

<u>LINE ITEM</u>	<u>DESCRIPTION</u>	<u>UNIT</u>	<u>EST. QTY</u>	<u>UNIT PRICE</u>	<u>NOT-TO-EXCEED AMOUNT</u>
First Option Year					
POGRAM AREA: _____		Continued			
00021A	Instructor/Faculty Training (Technology Mediated Courses) Min Students _____	Course	15	\$ _____	\$ _____
00022B	Instructor/Faculty Training (Classroom Courses) Min Students _____	Day	50	\$ _____	\$ _____
0022	Task P-Procedural Guides	Page	*	\$ _____	\$ _____
0023	Travel	Lot	1	N/A	\$ 20,000
0024	Other Direct Costs	Lot	1	N/A	\$ 35,000
SUBTOTAL					\$ _____
Second Option Year					
PROGRAM AREA: _____					
0025	Task A & Q-Task Order Management (including status reports)	Hr	*	\$ _____	\$ _____
0026	Task B-Assessment	Hr	*	\$ _____	\$ _____
0027	Tasks C, D, E, F, L, N and O Analysis, Design, Development, Delivery/Implementation for Customizing Existing IRS or Contractor Courses (includes facilities & use of delivery platforms)				
0027AA	Classroom	Hr	*	\$ _____	\$ _____
0027AB	IVT	Hr	*	\$ _____	\$ _____
0027AC	CBT	Hr	*	\$ _____	\$ _____
0027AD	WBT	Hr	*	\$ _____	\$ _____
0028	Tasks C, D, E, F, L, N, O -Analysis, Design, Development, Delivery/ Implementation for New Courses (includes facilities & use of delivery platforms)				

<u>LINE ITEM</u>	<u>DESCRIPTION</u>	<u>UNIT</u>	<u>EST. QTY</u>	<u>UNIT PRICE</u>	<u>NOT-TO-EXCEED AMOUNT</u>
Second Option Year PROGRAM AREA: _____		Continued			
0028AA	Classroom	Hr	*	\$ _____	\$ _____
0028AB	IVT	Hr	*	\$ _____	\$ _____
0028AC	CBT	Hr	*	\$ _____	\$ _____
0028AD	WBT	Hr	*	\$ _____	\$ _____
029	Task F, N, O, L-Deliver/Implement OCOTS Only (includes facilities & use of delivery platforms) See Para B.3c		NTE 15 courses		\$ _____
0029AA	Commercial-Off-the-Shelf (COTS) Course (Classroom) Min Students _____	Ea	5 _____%		\$ _____
0029AB	COTS CBT Min Students _____	Ea	5 _____%		\$ _____
0029AC	COTS WBT Min Students _____	Ea	5 _____%		\$ _____
0030	Task G, H, J-Validation, Evaluation Research & Special Studies				
0030AA	Level 1 Evaluation	Hr	*	\$ _____	\$ _____
00308AB	Level 2 Evaluation	Hr	*	\$ _____	\$ _____
0030AC	Level 3 Evaluation	Hr	*	\$ _____	\$ _____
0030AD	Level 4 Evaluation	Hr	*	\$ _____	\$ _____
0031	Task I-Consultation				
0031AA	Consultation-Executive	Hr	*	\$ _____	\$ _____
0031AB	Consultation-Non-Executive	Hr	*	\$ _____	\$ _____
0032	Task K-Coaching, Mentoring				
0032AA	Coaching, Mentoring-Executive	Hr	*	\$ _____	\$ _____
0032AB	Coaching, Mentoring-Non-Executive	Hr	*	\$ _____	\$ _____

<u>LINE ITEM</u>	<u>DESCRIPTION</u>	<u>UNIT</u>	<u>EST. QTY</u>	<u>UNIT PRICE</u>	<u>NOT-TO-EXCEED AMOUNT</u>
Second Option Year					
PROGRAM AREA; _____		Continued			
0033	Task M – Instructor/Faculty Training (See Para B.3e)	NTE 25 courses			
0033AA	Instructor/Faculty Training (Technology Mediated Courses) Min Students _____	Course	15	\$ _____	\$ _____
0033AB	Instructor/Faculty Training (Classroom Courses) Min Students _____	Day	50	\$ _____	\$ _____
0034	Task P-Procedural Guides	Page	*	\$ _____	\$ _____
0035	Travel	Lot	1	N/A	\$ 20,000
0036	Other Direct Costs	Lot	1	N/A	\$ 35,000
SUBTOTAL					\$ _____

Third Option Year
PROGRAM AREA: _____

0037	Task A & Q–Task Order Management (including status reports)	Hr	*	\$ _____	\$ _____
0038	Task B-Assessment	Hr	*	\$ _____	\$ _____
0039	Tasks C, D, E, F, L, N and O Analysis, Design, Development, Delivery/Implementation for Customizing Existing IRS or Contractor Courses (includes facilities & use of delivery platforms)				
0039AA	Classroom	Hr	*	\$ _____	\$ _____
0039AB	IVT	Hr	*	\$ _____	\$ _____
0039AC	CBT	Hr	*	\$ _____	\$ _____
0039AD	WBT	Hr	*	\$ _____	\$ _____
0040	Tasks C, D, E, F, L, N, O -Analysis, Design, Development, Delivery/Implementation for New Courses (includes facilities & use of delivery platforms)				

<u>LINE ITEM</u>	<u>DESCRIPTION</u>	<u>UNIT</u>	<u>EST. QTY</u>	<u>UNIT PRICE</u>	<u>NOT-TO-EXCEED AMOUNT</u>
Third Option Year					
PROGRM AREA: _____			Continued		
0040AA	Classroom	Hr	*	\$ _____	\$ _____
0040AB	IVT	Hr	*	\$ _____	\$ _____
0040AC	CBT	Hr	*	\$ _____	\$ _____
0040AD	WBT	Hr	*	\$ _____	\$ _____
0041	Task F, N, O, L-Deliver/Implement OCOTS Only (includes facilities & use of delivery platforms) See Para B.3c		NTE 15 courses		\$ _____
0041AA	Commercial-Off-the-Shelf (COTS) Course (Classroom) Min Students _____	Ea	5 _____%		\$ _____
0041AB	COTS CBT Min Students _____	Ea	5 _____%		\$ _____
0041AC	COTS WBT Min Students _____	Ea	5 _____%		\$ _____
0042	Task G, H, J-Validation, Evaluation Research & Special Studies				
0042AA	Level 1 Evaluation	Hr	*	\$ _____	\$ _____
00428AB	Level 2 Evaluation	Hr	*	\$ _____	\$ _____
0042AC	Level 3 Evaluation	Hr	*	\$ _____	\$ _____
0042AD	Level 4 Evaluation	Hr	*	\$ _____	\$ _____
0043	Task I-Consultation				
0043AA	Consultation-Executive	Hr	*	\$ _____	\$ _____
0043AB	Consultation-Non-Executive	Hr	*	\$ _____	\$ _____
0044	Task K-Coaching, Mentoring				
0044AA	Coaching, Mentoring-Executive	Hr	*	\$ _____	\$ _____
0044AB	Coaching, Mentoring-Non-Executive	Hr	*	\$ _____	\$ _____
0045	Task M – Instructor/Faculty Training (See Para B.3.e)		NTE 25 courses		

<u>LINE ITEM</u>	<u>DESCRIPTION</u>	<u>UNIT</u>	<u>EST. QTY</u>	<u>UNIT PRICE</u>	<u>NOT-TO-EXCEED AMOUNT</u>
Third Option Year					
PROGRAM AREA; _____ Continued					
0045AA	Instructor/Faculty Training (Technology Mediated Courses) Min Students _____	Course	15	\$_____	\$_____
0045AB	Instructor/Faculty Training (Classroom Courses) Min Students _____	Day	50	\$_____	\$_____
0046	Task P-Procedural Guides	Page	*	\$_____	\$_____
00475	Travel	Lot	1	N/A	\$ 20,000
0048	Other Direct Costs	Lot	1	N/A	\$ 35,000
SUBTOTAL					\$_____
Fourth Option Year					
PROGRAM AREA: _____					
0049	Task A & Q-Task Order Management (including status reports)	Hr	*	\$_____	\$_____
0050	Task B-Assessment	Hr	*	\$_____	\$_____
0051	Tasks C, D, E, F, L, N and O Analysis, Design, Development, Delivery/Implementation for Customizing Existing IRS or Contractor Courses (includes facilities & use of delivery platforms)				
0051AA	Classroom	Hr	*	\$_____	\$_____
0051AB	IVT	Hr	*	\$_____	\$_____
0051AC	CBT	Hr	*	\$_____	\$_____
0051AD	WBT	Hr	*	\$_____	\$_____
0052	Tasks C, D, E, F, L, N, O -Analysis, Design, Development, Delivery/ Implementation for New Courses (includes facilities & use of delivery platforms)				
0052AA	Classroom	Hr	*	\$_____	\$_____
0052AB	IVT	Hr	*	\$_____	\$_____
0052AC	CBT	Hr	*	\$_____	\$_____

<u>LINE ITEM</u>	<u>DESCRIPTION</u>	<u>UNIT</u>	<u>EST. QTY</u>	<u>UNIT PRICE</u>	<u>NOT-TO-EXCEED AMOUNT</u>
Fourth Option Year					
PROGRM AREA; _____ Continued					
0052AD	WBT	Hr	*	\$ _____	\$ _____
0053	Task F, N, O, L-Deliver/Implement OCOTS Only (includes facilities & use of delivery platforms) See Para B.3c		NTE 15 courses		\$ _____
0053AA	Commercial-Off-the-Shelf (COTS) Course (Classroom) Min Students _____	Ea	5 _____%		\$ _____
0053AB	COTS CBT Min Students _____	Ea	5 _____%		\$ _____
0053AC	COTS WBT Min Students _____	Ea	5 _____%		\$ _____
0054	Task G, H, J-Validation, Evaluation Research & Special Studies				
0054AA	Level 1 Evaluation	Hr	*	\$ _____	\$ _____
0054AB	Level 2 Evaluation	Hr	*	\$ _____	\$ _____
0054AC	Level 3 Evaluation	Hr	*	\$ _____	\$ _____
0054AD	Level 4 Evaluation	Hr	*	\$ _____	\$ _____
0055	Task I-Consultation				
0055AA	Consultation-Executive	Hr	*	\$ _____	\$ _____
0055AB	Consultation-Non-Executive	Hr	*	\$ _____	\$ _____
0056	Task K-Coaching, Mentoring				
0056AA	Coaching, Mentoring-Executive	Hr	*	\$ _____	\$ _____
0056AB	Coaching, Mentoring-Non-Executive	Hr	*	\$ _____	\$ _____
0057	Task M – Instructor/Faculty Training (See Para B.3.e)		NTE 25 courses		
0057AA	Instructor/Faculty Training (Technology Mediated Courses) Min Students _____	Course	15	\$ _____	\$ _____

<u>LINE ITEM</u>	<u>DESCRIPTION</u>	<u>UNIT</u>	<u>EST. QTY</u>	<u>UNIT PRICE</u>	<u>NOT-TO-EXCEED AMOUNT</u>
Fourth Option Year PROGRAM AREA: _____		Continued			
0057AB	Instructor/Faculty Training (Classroom Courses) Min Students_____	Day	50	\$_____	\$_____
0058	Task P-Procedural Guides	Page	*	\$_____	\$_____
0059	Travel	Lot	1	N/A	\$ 20,000
0060	Other Direct Costs	Lot	1	N/A	\$ 35,000
SUBTOTAL					\$_____
GRAND TOTAL					\$_____

** Estimated hours per line item per program area and estimated program area population are reflected on Exhibit 1.*

B.2 Other Costs and Travel

a. The dollar figures reflected in B.1 above for travel and other direct costs are estimates for the purposes of equitable evaluation and may or may not be illustrative of actual dollars to be ordered in each of these categories.

b. Transportation and per diem costs shall be reimbursed at actual costs and in accordance with the Federal Travel Regulation.

c. Material and other direct costs shall be invoiced at actual costs.

d. The Government is not obligated to pay the Contractor any amount in excess of the not to exceed price. Should the Contractor exceed the price, it does so at its own risk. All invoices shall be substantiated by evidence of actual payment, daily job timecards or similar documentation approved by the contracting officer.

e. Hours may be moved (float) between line items but not exceed the total number of estimated hours/amount for the contract. Hours may not float between base and option years or between option years.

B.3 Terminology and Pricing Instructions.

a. Throughout this section B the term "classroom" means instructor dependent, assembled session at the same location, group instruction. COTS refers to Commercial Off-the-Shelf Courses.

- b. The hourly rate offered is a composite of those labor categories necessary to perform the task identified.
- c. The estimated quantities for subcontract line items 0005AA and 0005AB and corresponding line items in the option years, **are for evaluation and estimating purposes only**. Actual quantity ordered may vary but will not exceed the total estimated amount for contract line item 0005 and corresponding line items in option years. Offeror shall enter discount per course per person and the minimum number of students per course who must attend in order to receive discount. The estimated, not-to-exceed amount for these line items will be calculated by taking the average course price offered times the percentage multiplied by the 5 each estimated courses per line item. The discount will be applied to all current catalog courses ordered under this line item in individual task orders. Current catalog as used in this section means catalog on the date a task order is issued.
- d. Funding for COTS line items will be via a standard form 182, and will cite the prices, reflected in this Section/contract.
- e. The estimated, not-to-exceed amount for subcontract line items 0009AA and 0009AB and corresponding line items in the option years, will be calculated by taking the price offered times an estimated 15 technology mediated courses and an estimated 50 days (10 courses X an estimated 5 days = 50). The daily price offered includes instructor preparation time. Days per course required will be identified by individual task order.
- f. This paragraph B.3 applies to all option years also.
- g. Line items may be renumbered at time of award for administration and automated system purposes.

SECTION M EVALUATION FACTORS FOR AWARD

M.1 METHOD OF AWARD

(a) The criteria below, listed in descending order of importance, will be applied to the proposals received for each program area and associated technical competencies. These factors will be evaluated on a point-scored, greatest value basis. Price is not a point-scored factor, but is an important factor. Prices for each offer will be evaluated against the other offers received for the same program area.

(b) Single awards will be made for one or more program areas encompassing the associated technical competencies to the responsible offerors whose offers con-forming to the solicitation offer the greatest value to the Government in terms of the technical, past performance and price factors stated. ***While offerors may submit a proposal for more than one program area, the Government will evaluate and award contracts on a program area basis, not a total proposal basis so that there is one contractor for a particular program area.*** The IRS will consider the combined technical and past performance evaluation factors significantly more important than price. The importance of price will increase as the difference in technical scores decreases. Selections will be determined on the basis of the following:

- (1) How well a proposal satisfies the evaluation criteria below.
- (2) The strengths, weaknesses and risks a proposal presents to the Government.
- (3) Evaluation of the differences among proposals relative to the differences in overall costs to the IRS. Overall costs to the IRS may include, but not be limited to, the offeror's price for services and deliverables and any in-house IRS expenses.
- (4) Evaluation Criteria
 - (i) Technical Capability (maximum 100 pts) distributed as follows:
 - (A) Demonstrated expertise in the program area(s) and all associated technical competencies offered as they relate to the task activities listed in paragraph C.4.2 of the statement of work (25 Pts). The submission of only a catalog without discussion or cross reference is not acceptable.

(B) Accreditation from a recognized authority for those program area(s) encompassing all the technical competencies offered (20 Pts). For purposes of evaluation the recognized authority is the Council for Higher Education Accreditation.

(C) Transferability of the credits among colleges and universities or certifications relating to the programs offered to include identifying of accrediting or certifying body and organization's policy statement of transferability. (10 Pts).

(D) Credit, degree, certification, and non-credit programs offered (10 Pts).

(E) Demonstrated experience in customizing the program areas it offers. The Government will assess this experience as it relates to the task order activities reflected in paragraph C.4.2 of the statement of work (10 Pts.)

(F) Current rating or comparative ranking as determined by a recognized authority (10 Pts). For purposes of this evaluation, the most recent issue/edition of The Gourman Report or U.S. World Report authorities will be used.

(G) Technology-mediated instruction delivery platforms (10 Pts). The IRS will evaluate the diversity of platforms offered, their application to program areas offered, future platforms planned to be operational during the contract period and availability.

(H) Projected Small Disadvantaged Business Participation (3 Pts). This will be an evaluation factor in award for all offerors IAW RFP clauses L.5 and L.6.

(I) Proposed Small Business and Small Disadvantaged Business Subcontracting Plan (2 Pts). The offeror's proposed plan will be evaluated to determine whether it represents the maximum practicable opportunity for subcontracting.

(ii) Organization Past Performance and Experience (maximum 100 pts) The offeror's proposal will be evaluated for demonstrated experience and performance for similar services furnished currently and in the past in those program areas and competencies offered and experience with consortiums or other similar arrangements (maximum 70 Pts Past performance will be evaluated subjectively based on the responses received (Maximum 30 Pts).

Offerors with no relevant experience will be given a neutral rating for this factor.

(iii) Price

(A) The Government will evaluate proposed prices as described in paragraph M.1(a) above. Price must be proposed by offerors in accordance with clause L.13(c) of the solicitation. All contract line items for the basic and option years will be totaled and evaluated on a per program basis. Although the proposed composite labor rates will not be scored, they will be evaluated for each contract line item described in Section B and subsequently incorporated into the successful offeror(s) contract. Prices and any escalation of prices will be evaluated to ensure that they are reasonable, and realistic, based on comparison with other offers received and with existing contracts utilized by the IRS for the acquisition of similar services.

(B) Options - The Government will evaluate proposals for award purposes by adding the total price for all options for the programs areas offered to the total price for the basic requirement of the program areas offered. The Government may determine that a proposal is unacceptable if the options prices are significantly unbalanced. Evaluation of options shall not obligate the Government to exercise the option(s).

(iv) Response to Terms and Conditions - The proposal will be evaluated to ensure that it is in keeping with the terms and conditions of the solicitation, or that if there are any exceptions taken, they are reasonable, do not involve mandatory provisions, and do not prejudice the interests of any other offeror. The Certifications and Representations will be examined to ensure that the offeror is not in violation of any applicable regulations or statutes, which would have impact upon the award of a contract.

M.2 LIMITING PROPOSALS

If after initial evaluation of proposals, it is determined discussions with offerors are required, and the Contracting Officer determines that the number of proposals that would otherwise be in the competitive range exceeds the number at which an efficient competition can be conducted, the Contracting Officer may limit the number of proposals in the competitive range to the greatest number that will permit